



# **DIMENSIONS: Center for the Science and Culture of Healthcare**

600 First Street West, Box 2209, Mount Vernon, Iowa, 52314, (319) 895-4574, [www.cornellcollege.edu/dimensions](http://www.cornellcollege.edu/dimensions)

**TO:** All Full-time Faculty and Lecturers, Lab Instructors and Paraprofessionals employed at or above the half-time level

**FROM:** Barbara Christie-Pope, Program Director, Dimensions: Center for the Science and Culture of Healthcare

**RE:** Announcement of Dimensions Sponsored Faculty/Student Travel Funds

Dimensions: The Center for the Science and Culture of Healthcare is an interdisciplinary academic program at Cornell focused on promoting the many scientific, economic, cultural, and other various aspects of healthcare, in a liberal arts setting. In order to support student and faculty interest and research in health-related disciplines, the program has up to \$10,000 of funding available for the year for the purpose of supporting student and faculty travel to professional meetings, events, or scholarly activities related to expanding knowledge of and furthering research in healthcare.

Travel funds can be provided for either **1)** a faculty member *with* a student(s), **2)** a faculty member *without* students, or **3)** students traveling to conferences or professional meetings under the guidance of a faculty member. Funding to faculty is provided based on cost estimates and the Travel Guidelines as listed on the Academic Affairs website. Funding to students traveling under the guidance of a faculty member is commensurate with college policy regarding the funding of internships and independent studies. Students traveling in the Midwest will receive \$500, students traveling to more expensive cities and the East or West coast will receive \$1000, students traveling internationally will receive \$1500.

Priority will be given to travel that includes students and conferences at which the participants are presenting. The following travel related activities are eligible for Dimensions funding support: travel to a local, regional, or national conference, meeting, or other activity for the purposes of expanding knowledge in a subject area, introducing students to professional conferences in a subject area, preparing for upcoming courses, or presenting research.

Funding is offered throughout the year and does not carry over from year to year. Funding is dispersed on a first-come, first-serve basis and is awarded based on the three priorities listed above and the amount of funding available. You will expedite the process by supplying all of the information in the guidelines below. In your itemized budget, please be careful to follow Cornell's travel and per diem guidelines.

Please submit proposals to Barbara Christie-Pope, Professor of Biology, at [bchristie-pope@cornellcollege.edu](mailto:bchristie-pope@cornellcollege.edu).

## **How to submit a proposal:**

1. Travel funding proposals should contain the following sections in this order:
  - a. A cover sheet with your name, the current date, and a description of the meeting/conference/activity for which you are planning to attend.

- b. An explanation of the meeting/conference, your level of involvement at the meeting/conference/activity (attending, presenting, research collaboration, etc).
- c. An explanation of the relevance of the travel activity to the mission of the Dimensions program. (Available on the Dimensions website)
- d. A statement regarding the benefit the faculty member and/or student(s) will gain from participating in the travel activity.
- e. A statement explaining student involvement, including name(s) of the student(s) if known. Students traveling with faculty to present research at professional meetings are encouraged to also participate in the Cornell Student Symposium.
- f. Dates of travel and total number of travel days.
- g. An estimated itemized budget with justification of items.
- h. Other information you consider appropriate.

**Proposal selection:**

1. Successful proposals will be selected based on the relevance to healthcare and the Dimensions program and the potential benefits the faculty member and/or students will gain.
2. Priority will be given to faculty traveling with students, faculty attending a conference or meeting in preparation for an upcoming Dimensions sponsored course or activity, faculty who have not previously received Dimensions funding, faculty and/or students who are presenting at a conference or professional meeting, and faculty who have not had the means to attend such conferences and meetings in recent years.
3. The Dimensions Operations Committee will review the proposals and submit a recommendation to Interim Dean Chris Carlson. Members of the Committee include: Barbara Christie-Pope (Biology), Jeff Cardon (Biology/Chemistry), Craig Tepper (Biology), Tori Barnes-Brus (Sociology), Ann Cannon (Mathematics), Genevieve Migely (Philosophy), Courtenay Baker-Olinger (Dimensions/Berry Center Programs Assistant).
4. Announcement of final selection will come directly from the Dean's Office.